

WELCOME

TO

SUS

新生入学教育
Orientation

2020秋季学期

2020 Fall Semester

Shanghai University of Sport

(SUS-ISO)

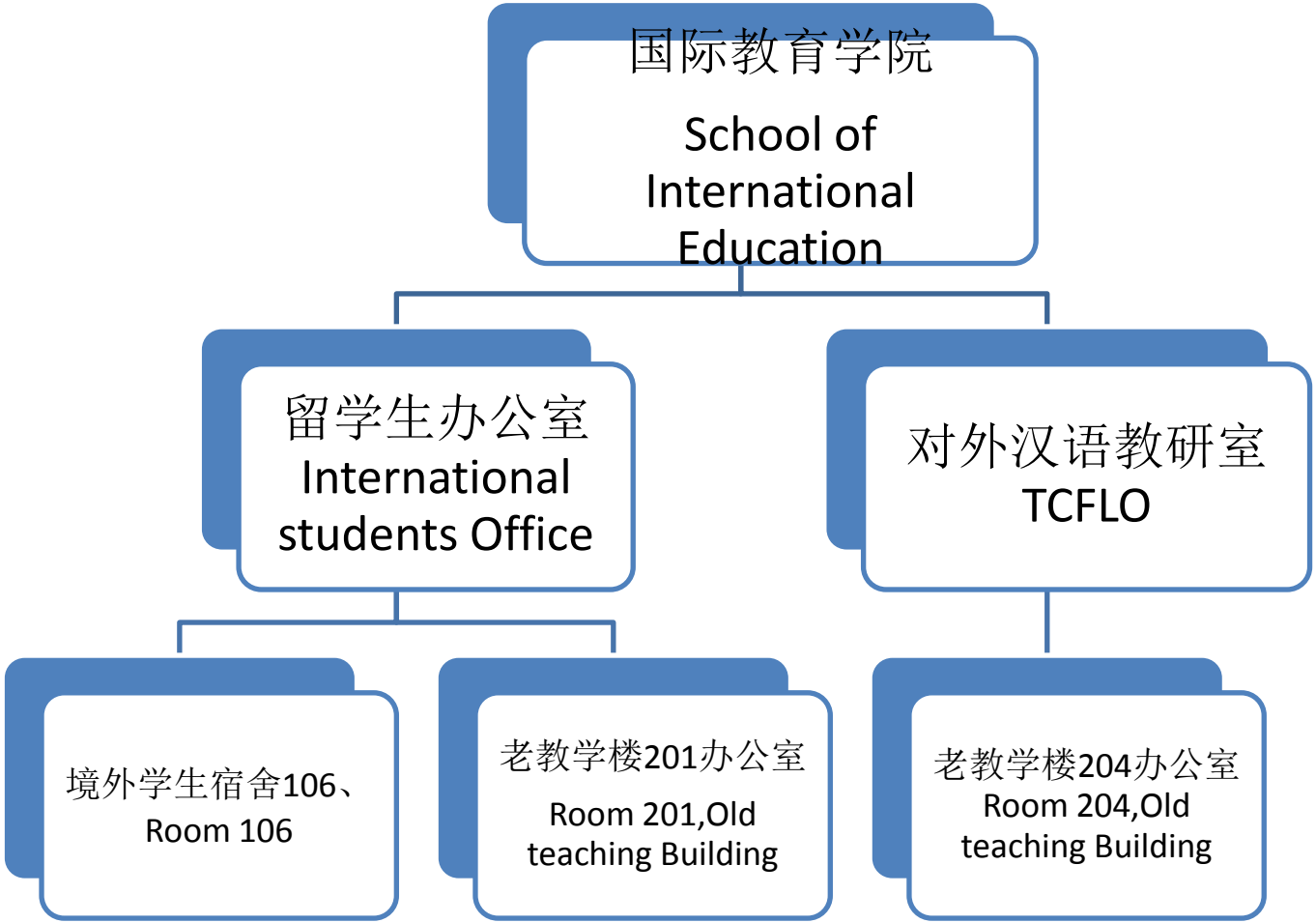
认识我们

To Meet the school

- 国际教育学院 **School of International Education**

➢ 留学生办公室 International Students Office

➢ 对外汉语教研室Teaching Chinese as a Foreign Language Office (TCFLO)


国际教育学院
School of International Education
留学生办公室
International students Office
对外汉语教研室
TCFLO
境外学生宿舍106、
Room 106
老教学楼201办公室
Room 201,Old teaching Building
老教学楼204办公室
Room 204,Old teaching Building

留学生办公室

老教学楼201-1

- 文老师：负责本科生、研究生教学事务、选课、选导师等；电话：65507705，
- 办公时间：8:30-11:30,13:30-16:30

Rm. 201-1, Old teaching Building

1)Ms. Wane

Responsible for teaching and academic affairs of international students, both degree or non-degree students;

Tel：65507705，

Office hour：8:30-11:30,13:30-16:30

老教学楼201-1

- 张老师：负责短期学生及交换生语言生录取
- 电话：65507703，
- 办公时间：8:30-11:30,13:30-16:30

Rm. 201-1, Old teaching Building

International Students Office

2) Ms. Zhang, responsible for exchange student, short-term students

- Tel：65507703，
- Office hour：8:30-11:30,13:30-16:30

Rm.201-2，
old teaching building

- **Ms. Tingting**
- International Students Tutor, responsible visa, insurance, dorm affairs, activity organizing, attendence statistics, etc.
- **Tel:65507715**

留学生办公室
老教学楼201-2

- **钮老师：留学生辅导员，负责学生证、学生一卡通办理、本科生请假、学生请假、学生宿舍分配等，电话：65507715**

办公时间：8:30-11:30, 13:30-16:30

留学生办公室

老教学楼201-2

- 邹老师：负责奖学金招生录取工作、留学生办公室行政管理事务、奖学金生活费统计等。
- 电话：65507702
- 办公室时间：
- 9:30–11:30, 13:30–16:00

Rm.201-2，

old teaching building

Sarah

Responsible for the admission work of scholarship and long-term students,administrative work of ISO, scholarship relative work, etc;

Tel：65507702

Office Hour：

- **9:30-11:30,13:30-16:00**

对外汉语教研室

老教学楼204

Rm. 204, TCFOL teachers' office

- 陈老师：负责留学生的汉语教学安排、汉语生的分班等；
- Ms. Chen: classes, courses, remarks, etc.
- Tel： 65507695

Rules of Scholarship
奖学金管理规定

奖学金 Scholarship

1、全额奖学金| Full Scholarship

- 中国政府奖学金 |CSC
- 上海市政府奖学金A类 |SGS Type A
- 上海体育学院国际学生校长奖学金A类|SUS President Scholarship Type A

奖学金 Scholarship

2、部分奖学金| Partial Scholarship

上海市政府奖学金B类|SGS Type B

上海体育学院国际学生校长奖学金B类|SUS President Scholarship Type B

中国政府奖学金标准（CSC/SGS Standard）

- 1. **全额奖学金**资助内容：学费、住宿费、医疗保险费、生活费。
- 2. 资助标准：
- （1）本科生：生活费2500RMB/月；免费校内住宿、免学费、免医疗保险费。
- （2）硕士生：生活费3000RMB/月；免费校内住宿、免学费、免医疗保险费。
- （3）博士生：生活费3500RMB/月；免费校内住宿、免学费、免医疗保险费。

1. Full Scholarship covers

- **Tuition waiver. Tuition funds will be comprehensively used by the host university. It may cover scholarship students' education, administration costs and expenditures to support student activities.**

- **Accommodation: free university dormitory or accommodation subsidy.**
- **If the host university requires students to live on campus, the university will accommodate the scholarship students in a university dormitory (usually a twin room); if the host university permits students to live off campus, the university will provide monthly/quarterly accommodation subsidy:**

- **undergraduate students (preppies), master’ s students(general scholars): CNY 700 per month;**

- **doctoral students (senior scholars): CNY 1000 per month.**

- **Stipend:**
- **Undergraduate students: CNY 2,500 per month;**
- **Master’ s students/general scholars: CNY 3,000 per month;**
- **Doctoral students/senior scholars: CNY 3,500 per month.**
- **Within the scholarship duration, registered scholarship students will receive a stipend from their host university each month. Students registering on or before the 15th of the month will receive a full stipend of that month. Those who register after the 15th of the month will receive a half stipend of that month.**
- **Graduating students will receive stipend until half month after the graduation date.**
- **If registered student stays out of China for more than 15 days due to a personal reason (school holidays excluded), his stipend will be stopped during his leaving.**

- **Comprehensive medical insurance.**
- **Please visit http://www.csc.edu.cn/studyinchina or http://www.campuschina.org and refer to Comprehensive Insurance & Protection Scheme for Foreigners Staying in China for insurance policy.**

上海市政府奖学金B奖（SGS）

- 免学费、免医疗保险费

- **Tuition waiver**
- **Free Medical Insurance**

上海体育学院国际学生校长奖学金

- 全额奖学金：
- （1）硕士生：生活费2000RMB/月（一年只发10个月）；免费校内住宿、免学费、免医疗保险费。
- （3）博士生：生活费2400RMB/月（一年只发10个月）；免费校内住宿、免学费、免医疗保险费。

SUS President Scholarship for International Students

- Full Scholarship:
- **Tuition waiver**
- **Free Medical Insurance**
- **Free campus accomodation ONLY**
- **Stipend:**

RMB 20000/year for bachelor and master;
RMB 24000/year for Ph.D.

全额奖学金需要支付的费用

Scholarship Students Need to Pay

- （1）报名费 Application fee
- （2）教材费 textbooks
- （3）签证费 visa
- （4）体检费 medical check
- （5）水电费 hot water and electricity at dorm
- （6）其他生活相关的费用 other life expenses
- **部分奖学金生还需要支付住宿费**

Besides, partial scholarship students need to pay dorm fee.

奖学金签到
Monthly signing for Scholarship
(for Students in China ONLY)

- **时间Time：**

每月every month from 18th to 27th

- **地点Where：**

Room 201-2, old teaching building;

- **对象Who:**

所有全额奖学金生
Full-scholarship Students

重要提醒Remindings
(for Students in China ONLY)

不要晚签
Try to be punctual

无故不签到，当月奖学金扣发；
Stipend will be cancelled if you don't sign as requestedd without proper reasons.

请假不能签到，当月奖学金暂停，销假后补发。
Stipend will be stopped until you come back if you have asked for a leave for a certain purpose.

奖学金生活费发放
Stipend Delivery
(for Students in China ONLY)

- 1、奖学金生活费发放时间：
- 每月5日，遇到周末、节假日顺延。
- on the 5th of every month, to be delayed or postponed at weekends or on holidays.

- 2、发放流程Procedures：
- 留学生办公室统计学生指纹签到情况——制作报表——交财务处——财务处交银行发放
- （发放周期约7个工作日，根据财务处工作量决定，财务处没有专门工作人员处理留学生奖学金事宜；请为你自己的每个月预留足够的生活费，以免出现奖学金生活费未按时到账的尴尬。）

ISO ——SUS finanical department——ABC bank——Students' bank account

（A reminding: the procedure takes normally 7 working days, which is up to the workload of ISO, financial department, so please keep enough money for your life of every month.）

奖学金年度评审
Annual review for scholarship students

- 时间Time：
- 每年四月In April

- 对象Who:

所有奖学金学生，全额或部分奖学金

All the scholarship students (csc, Shanghai Government Scholarshi A and B, university scholarship)

评审内容 What to be reviewed

1．学习成绩，包括上学年第二学期、本学年第一学期的各科考试、考核成绩（所有选课记录及成绩，以加盖教务处章/研究生处的学生成绩单为准）；

Academic record, including list of all courses selected and test/evaluation results in the second semester of previous school year and the first semester of current school year, as stamped by Teaching Affairs Department/Graduate Students Affairs Office.

2．学习态度和考勤情况；

Study attitude and School attendance;

3．行为表现和奖惩情况。

Behavior and awards/penalty.

评审结果 Results of Review

- **中止**
  Scholarship qualification to be suspended for a year

- **取消**
  Scholarship qualification to be cancelled

- **中止 Scholarship qualification to be suspended for a year**

1．2门或以上考核成绩不合格，留级或者降级的；

Scholarship students who fail at 2 courses or repeat a year of study or degrade;

2．所修课程连续两年未达到规定学分的；

Scholarship students who fail to earn enough credits in two consecutive school years;

3．已学习一年以上学生前一学年所选课程的通过率低于70%的；学习时间一年以内学生第一学期所选课程的通过率低于50%的;

Scholarship students who have studied for more the one year, with a pass rate less than 70% (ratio of the number of courses with pass record over the number of all selected courses);scholarship students who have studied for less than one year and with a pass rate less than 50%;

4．受到留校察看处分的。

Scholarship students who are under probation.

- 被中止享受奖学金资格者，自下一学年开学起停发其奖学金，但本人可按照学校有关规定申请自费留校继续学习。中止期满前，经本人申请，可以参加当年的年度评审，如评审合格，经留学生办公室批准后，可以自下一学年起恢复发给奖学金。

Students who are suspended from scholarship could go on study and undertake tuition by themselves. The scholarship can be resumed if after one year they apply and pass the annual review.

取消奖学金资格
Scholarship qualification to be cancelled

- 1. 受到勒令退学或者开除学籍处分的；

Scholarship students who are dismissed from school;

- 2. 在校学习期间累计两次未通过年度评审的；

Scholarship students who fail the annual review twice;

- 3. 无正当理由不参加年度评审的。

Scholarship students who do not attend annual review without any justified reason.

- **被取消享受奖学金资格者，从公布之日起停发其奖学金，其享受奖学金的资格不得再恢复。**

Disqualification of Scholarship takes immediate effect once announced and the scholarship can not be recovered.

- 请各位同学在华学习期间，遵守中国的法律法规和上海体育学院的各项规章制度。

Please obey Chinese laws and SUS rules. Feel free to contact us if you need help:

- 如有疑问，请咨询留学生办公室：65507702，lxs@sus.edu.cn

- 请关注我们的微信公众号| Follow us

